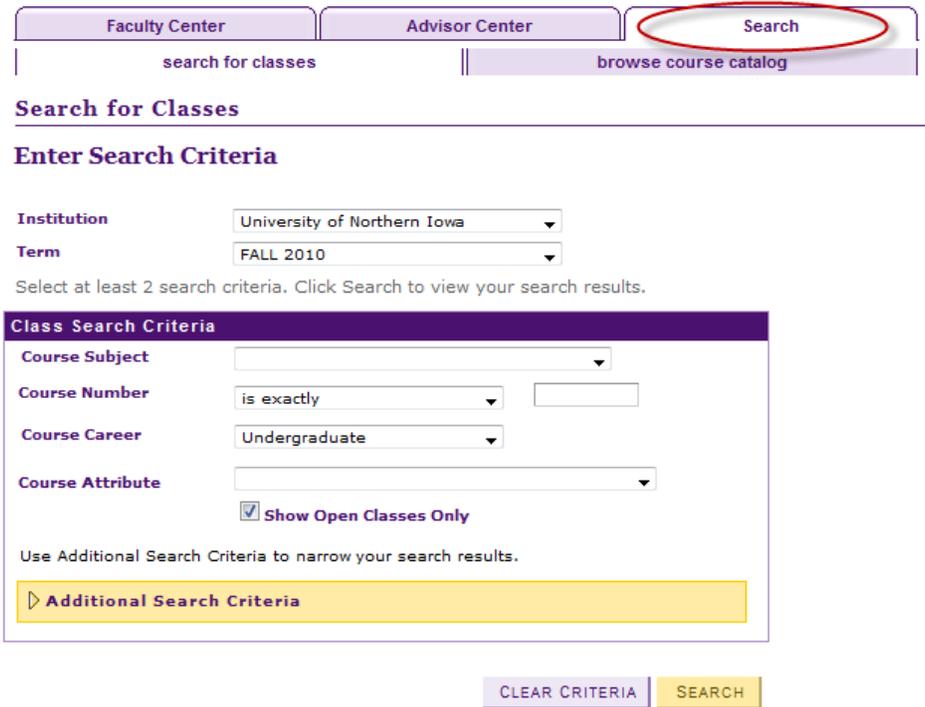
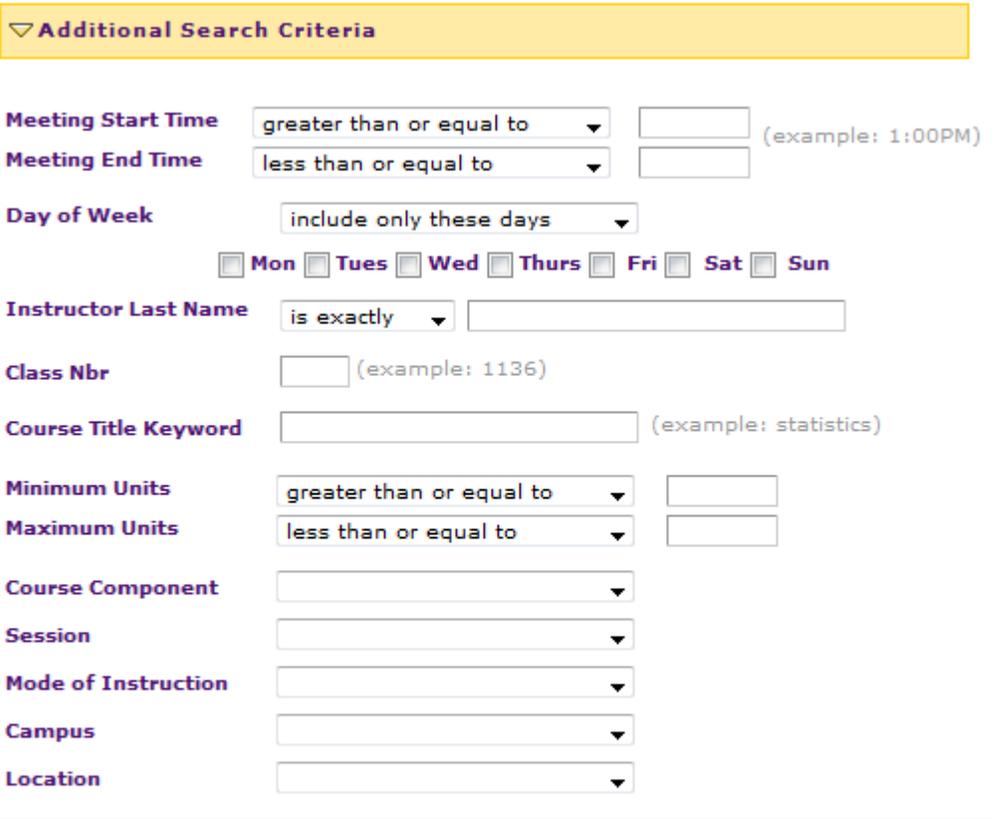


Searching for Classes using Advisor Center

Purpose: Advisors may search for classes using Advisor Center. Use the **Class Search** feature to search or browse for classes within a specific term. You may also search by class criteria such as course subject, course career, and course attribute. The *Additional Search Criteria* option contains many search parameters, including meeting start/end time, day of week, instructor, course title keyword, course component, etc.

NOTE: There is also a link to the Schedule of Classes (Online Public Search) on the Registrar’s web site. Click **Schedule of Classes** in the *Quick Links* to view the link.

Step	Action	
1.	Access Advisor Center . (<i>My Universe, Resources</i> tab)	
2.	<p>Select the Search tab.</p>  <p>3.</p>	Enter the appropriate search criteria. For this example, enter <i>Term = Fall 2011, Course Subject = Art History, Course Career = Undergraduate</i> . Click the Search button to display results.

Step	Action
5.	<p>Click the Additional Search Criteria option.</p> <p></p> <p>Result: Additional search fields display.</p> <p></p> <p style="text-align: right;"> </p>
6.	<p>Use the additional search criteria fields to perform another search. For this example, enter <i>Term = Fall 2011, Course Subject = Art History, Instructor Last Name 'contains' Byrd</i>.</p> <p>Result: Matching results display on the Search Results page.</p>

