

Online Application Tips

Item	Tip
<p>Accessing the Online Application</p> 	<p>To access the online application:</p> <ul style="list-style-type: none"> • Go to www.uni.edu • Click the Apply Now button in the lower left  <p><i>Note:</i> Applicants will be prompted to create a UNI account (cat ID) <i>Note:</i> An application may also be printed and completed.</p>
<p>Saving</p> 	<p>The application pages are automatically saved as the applicant clicks the Save, Go to Previous or Save, Go to Next buttons. The applicant may also use the Save button, to save information entered within the current page.</p>
<p>Navigation</p> 	<p>Applicants may navigate between sections by clicking the link for the desired section on the left APPLICATION SECTIONS navigation.</p>
<p>Time out</p>	<p>The application will time out if no action is taken for 20 minutes. Unsaved information will be lost. The applicant may access their saved application via Apply Now button, using the <i>Returning User</i> login.</p>
<p>Required fields</p> <p style="text-align: center;">*</p>	<p>If a required field is not completed, a red warning message will display when the applicant attempts to navigate away from the page.</p>
<p>Selection fields</p>	<p>Selection fields (such as Major) require the applicant to Search for the desired value, select the radio button next to the value, and click the Select button at the bottom of the selection results.</p>